MAYUR KUMAR M & CO
Chartered Accountants



To
The Secretary
The Institute of Chartered Accountants of India
No. 122, Mahatma Gandhi Road
Chennai – 600034

Subject: Request to Display Openings for Article Trainee and Paid Assistant Positions

Dear Sir / Madam,

I request you to kindly display the following openings at your office / notice board for the benefit of interested candidates:

1. **Article Trainee** – 1 position
    - **Eligibility:** IPCC / CA Inter cleared
2. **Executive – Finance & Audit (Paid Assistant)** – 1 position
    - **Qualification:** B.Com / CA Inter / CMA Inter / M.Com / MBA (Finance)
    - **Experience:** 0–2 years.
    - Candidates with prior **CA Articleship experience** will be encouraged
3. **Senior Executive – Finance & Audit (Paid Assistant)** – 1 position
    - **Qualification:** B.Com / CA Inter / CMA Inter / M.Com / MBA (Finance)
    - **Experience:** 2–4 years
    - Prior experience in a **CA firm** or audit/finance role will be an added advantage.

About the Firm

Our firm, **Mayur Kumar M & Co**, Chartered Accountants, focuses on the business advisory side of practice, supporting clients in strengthening financial management, compliance, and decision-making.

We work with start-ups, SMEs, pharma/biotech, and manufacturing clients, helping them strengthen financial processes and reporting systems through the effective use of data analytics tools such as Power BI, and other technology-driven solutions..

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THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA
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Our key service areas include:

- **Virtual CFO Services** – MIS reporting, performance review, and business planning support
- **Internal Audit** – process review, control assessment, and efficiency improvement
- **Financial & tax Due Diligence and M&A** – in-depth review of business health, sustainability, and financial risk to support informed buy or sell decisions
- **Tool / System Implementation** – implementation and enablement of **SAP, Zoho, and reporting systems**
- **Tax Advisory and Litigation** – Direct and Indirect tax representation, and advisory support

Interested candidates may send their CVs to **mayurkumar@mkmandco.in** and mention in the subject line:
"Designation – Application for the Post – [Candidate's Name]"

Thank you for your kind support.

Warm regards,
For Mayur Kumar M & Co
Firm no – 030206S

CA Mayur Kumar M
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M No: 247355

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